



# JURONG ACADEMY PTE LTD

## COURSE REGISTRATION FORM-AWSHSGT

### Apply Workplace Safety and Health in Shipyard (General Trade)

**Course Aim:**

This course aims to provide learners with the knowledge and skills to recognize the safety hazards at shipyard work, know the preventive measures to be adopted, and the importance of observing safety signs and safe work procedures operating in the shipbuilding and ship repairing work environment.

At the end of the course, the learners shall be able to:

- Understand legal obligations in workplace safety and health
- Identify hazards in a shipyard
- Recognise the different types of industrial safety signs
- Understand the application process for safety permit prior to hot work
- Don personal protective equipment
- Apply safety precautions when working with different hazards
- Respond to fire and emergency

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|---|---|
| <b>Course Duration:</b> 8 hours<br>(7 hours Training and 1 hours of assessment) | <b>Course Location:</b><br>134 Jurong Gateway Road #03-307L Singapore 600134<br>124 Tuas South Ave 2 Singapore 637167 |
| <b>Course Attendance Record:</b> 100% attendance                                | <b>Course Fee:</b> S\$43.60/person (Including GST)  |
| <b>Mode of training:</b> Face-to-Face   |   |

| Assessment Mode    | Method  | Duration | Passing Criteria |
|--------------------|---------|----------|------------------|
| Theory Examination | 40 MCQs | 60 mins  | 60%              |

**Course Schedule:****Course Date:**\_\_\_\_\_ (Choose from the schedule)

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| <b>Corporate Registration:</b><br>Name of Company: _____<br>Contact person: _____<br>Tel: _____ Fax: _____<br>Address : _____<br>Email : _____ | <b>Individual Registration:</b><br>Contact person: _____<br>Mobile No.: _____<br>Email : _____ |
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## JURONG ACADEMY PTE LTD

### COURSE REGISTRATION FORM-AWSHSGT

#### Participant Particulars

| S/No | Name (as per the NRIC/Passport) | NRIC/FIN/ WP No./Passport No. | Date of Birth | Nationality | Contact Number |
|------|---------------------------------|-------------------------------|---------------|-------------|----------------|
| 1    |                                 |                               |               |             |                |
| 2    |                                 |                               |               |             |                |
| 3    |                                 |                               |               |             |                |
| 4    |                                 |                               |               |             |                |
| 5    |                                 |                               |               |             |                |
| 6    |                                 |                               |               |             |                |
| 7    |                                 |                               |               |             |                |
| 8    |                                 |                               |               |             |                |
| 9    |                                 |                               |               |             |                |
| 10   |                                 |                               |               |             |                |

Please attach a copy of your **NRIC/ WP & Educational Certificates** (if applicable) to [training@ja.edu.sg](mailto:training@ja.edu.sg) & [jurongacademy@gmail.com](mailto:jurongacademy@gmail.com)

#### **Declaration:**

I declare that the particulars given by me in this registration and the provided supporting documents are true to the best of my knowledge and belief, and acknowledged and accepted the terms and conditions stated overleaf.

\_\_\_\_\_  
Name / Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company stamp



# JURONG ACADEMY PTE LTD

## COURSE REGISTRATION FORM-AWSHSGT TERMS AND CONDITIONS

1. The personal information collected on this form is for use for course registration and account servicing of course-related activities. JURONG ACADEMY PTE LTD shall not be liable for any error pertaining to the enrolment of any incorrect details.
2. The course schedule selected is subjected to confirmation from the applicant at the time of enrolment, However, JURONG ACADEMY PTE LTD reserves the rights to withdraw / re-schedule of class without prior notice.
3. The registration form and payment must be submitted to us via email, fax or by hand at least **2 weeks** before the commencement of the course.
4. For payment by cheque, it shall be made payable to "JURONG ACADEMY PTE LTD".
5. Trainee is to select the correct and suitable language medium of the course (if any) during enrolment. JURONG ACADEMY PTE LTD will not be liable for any failures due to enrolling the incorrect language medium.
6. Attendance  
For all courses, the individual or company is required to reimburse JURONG ACADEMY PTE LTD the full course fee should the trainee fail to:
  - achieve at least 75% attendance (for Supervisors & above courses) / 100% attendance (for workers courses);
  - sit for the exam / competency-based course within the stipulated timeframe upon course completion; or
  - show up for class, thereby defaulting the training slots allotted to them.
7. Request of Deferment / Transfer / Replacement / Withdrawal of Courses:
  - For deferment / transfer / withdrawal of courses, a written notice must be submitted and received by JURONG ACADEMY PTE LTD **1 week** before course commencement.
  - For replacement of courses, a written notice, together with the full particulars of the new participant, must be submitted and received by JURONG ACADEMY PTE LTD **1 week** before the course commence.
  - All requests will be subjected to approval.
8. Refund Policy:
  - Participant unable to attend the course due to their personal problems and submit a written notice at least 7 working days before course commencement, 90% of the paid fees will be refunded.
  - Participant unable to attend the course due to their personal problems and submit a written notice at least 3 working days before course commencement 75% of the paid fees will be refunded.
  - Participant does not attend the course without prior notice or cancel the registration less than 3 days, STRICTLY no refund.
9. Certificate and Card Collection  
Trainees who pass the assessment are to collect their certificate and/or safety pass within 1 month after the notification of collection. Trainees must present their IC and payment receipt for authentication before collection, and certificates and cards shall only be issued upon full payment of course fees.
10. Examination and Assessment:
  - Trainees are advised to be punctual on the day of examination / assessment. Late participants may be barred from taking the examination / assessment.
  - If trainee is found cheating, trainee will be barred from the examination / assessment, and JURONG ACADEMY PTE LTD will reserve the rights to take necessary actions.
  - If trainee fails the examination / assessment and wish to appeal, trainee is to submit appeal form, with a fee of \$50.00, within 14 working days. Appeal fee will be refundable if the appeal is successful subject to Authorities Approval.